

Summary

The following instructions are for Softlink clients running Oliver v5, who wish to compare their catalogue with the South Australian Premier's Reading Challenge (PRC) Listmaker application.

To compare your Oliver catalogue to the PRC list, your resource data must first be exported in a MARC file. This file can then be run through PRC Listmaker to identify the resources in your library that are on the reading list.

If required, the PRC Listmaker application can create a MARC file of the matched resources, which can then be imported into Oliver. The matched resources will have a few data modifications that will allow OPAC searches to identify your resources that are on the reading list.

Once the reading challenge is over, another MARC file can be generated from PRC Listmaker and imported into Oliver, so that the modified data is reset to its original state. This can only be done if the original MARC that was exported from Oliver has been kept.

Exporting MARC Data for Comparison with PRC Listmaker

To export your catalogue to a MARC file, which can then be compared to PRC Listmaker, perform the following steps:

1. Navigate to **Cataloguing > Resources**
2. From the **Function Menu** select **Browse**
3. From the **Function Menu** select **Export MARC**
4. From the "Select an export format" window, select **Generated MARC21** and click the **Export** button

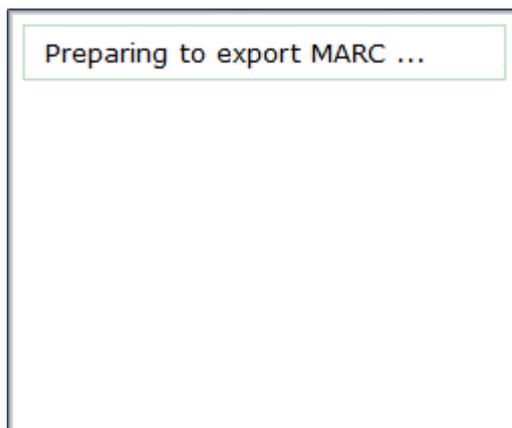
Select an export format Export

MARC Format:

- Stored MARC21
- Stored SLK OZ MARC
- Generated MARC21**
- Generated SLK OZ MARC
- Libraries Australia MARC

Include copies:

Close



5. When the file has been successfully saved, which can take some time, the *Download MARC data* window is displayed. Click on the **Download MARC data** hyperlink to download the MARC record, making sure to save it. The default filename will be in the format of *MARC_Export_<13-digit-unique-number>.dat* e.g. *MARC_Export_1386639782869.dat*



Note – The MARC file should be kept if you intend to import the modified records from PRC Listmaker. Once the reading challenge is over, you can re-run the MARC file through PRC Listmaker, without tagging (modifying) the matching resources, and then import the generated PRC Listmaker file to remove the modifications to your Oliver resource data.

Importing the PRC Listmaker Output File with Modified Data

Refer to the PRC Listmaker instructions for information on comparing the exported MARC file to the reading list and tagging the matching records.

Once the MARC file of your catalogue has been compared to PRC Listmaker, it will generate an output file named *output.mrc* with the following data modifications:

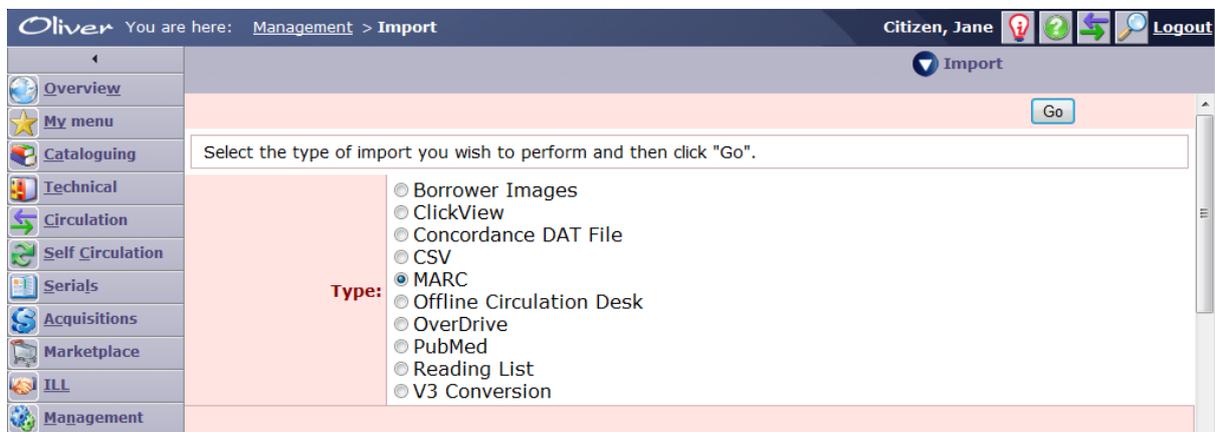
- An asterisk is placed at the beginning of the title
- The series is updated with the appropriate reading level (R-2, 3-5, 6-9)

Note – PRC Listmaker will create the output file in the same folder as the MARC file used for the comparison. The output file will not overwrite an existing file with the same name, so make sure there are no files named *output.mrc* from previous comparisons in the same folder.

The output file can then be imported into Oliver. These modifications allow OPAC searches to identify your resources on the PRC reading list.

To import the *output.mrc* file, perform the following steps:

1. Navigate to **Management > Import**
2. Select **MARC** and click the **Go** button



3. Click **Browse** and locate the *output.mrc* file that was exported from PRC Listmaker

- Select the MARC format of **SCIS**. The Edit mode should generally be left as the default value for your system.

Import a MARC file		Import	Cancel
Recurrence:	Run once <input type="button" value="v"/>	Select whether this import will run once or will recur periodically.	
Filename:	<input type="text"/>	<input type="button" value="Browse..."/>	
	Enter or browse the full path and filename of the file you wish to import		
File encoding:	UTF-8 <input type="button" value="v"/>	The encoding used for the MARC file. If unsure use UTF-8.	
MARC format:	SCIS <input type="button" value="v"/>	Default Tags	
	Select the format of the MARC data to be imported		
Edit mode:	Non-MARC <input type="button" value="v"/>	Select the default edit mode of the MARC data to be imported	

- In the Existing Records field, select **Override existing** Resources and in the **Tag text** field enter a unique tag name for the import. Make a note of this tag for later, as it can be searched upon to identify all of the matched PRC resources.

Import a MARC file		Import	Cancel
Recurrence:	Run once <input type="button" value="v"/>	Select whether this import will run once or will recur periodically.	
Filename:	<input type="text"/>	<input type="button" value="Browse..."/>	
	Enter or browse the full path and filename of the file you wish to import		
File encoding:	UTF-8 <input type="button" value="v"/>	The encoding used for the MARC file. If unsure use UTF-8.	
MARC format:	SCIS <input type="button" value="v"/>	Default Tags	
	Select the format of the MARC data to be imported		
Edit mode:	Non-MARC <input type="button" value="v"/>	Select the default edit mode of the MARC data to be imported	
Processing:	New Records:	<input type="radio"/> Ignore <input checked="" type="radio"/> Add <input type="radio"/> Assume new Tag: <input type="text" value="SCIS 18/12/2013"/>	
	Existing Records:	<input type="radio"/> Ignore <input type="radio"/> Replace existing Resources <input checked="" type="radio"/> Override existing Resources <input type="radio"/> Enhance existing Resources Tag: <input type="text" value="PRC updated 18/12/2013"/>	

Note – Oliver will match on the ISBN and Control Number by default. If any of your records do not contain an ISBN or Control Number, they will not match the existing record and will instead create a new record. Select the appropriate matching option for your records from the **Overwrite Matching** field.

Overwrite Matching:	Match on ISBN/ISSN, and on Control ID (tag 001) 
<small>Select the type of matching to be performed to determine how duplicate records should be selected for overwriting.</small>	

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6. Click **Import** and the file will start to be loaded
 7. Once the import is complete, a summary of the records will be available for display

Adding the PRC Titles to a Reading List

You can now add the updated resource records to a Reading List, which will make the titles easy for your borrowers to locate.

1. From the **Management > Import** list screen, locate the PRC import job and click the corresponding hyperlinked number in the **No.** column to view the import result details
2. Click the **Tag Search** hyperlink next to the updated records count

List Delete	
Total Records:	33
New Records:	0 Tag Search
Updated Records:	33 Tag Search
Type:	MARC 
File Name:	output.mrc
Import Type:	overrideAndRemoveOrAdd
Submitted:	11:44 AM on 08 January, 2014 administrator
Started:	11:47 AM on 08 January, 2014
Completed:	11:47 AM on 08 January, 2014
Mod Tag:	PRC updated 08/01/2014 11:44
New Tag:	SCIS 08/01/2014
Alert:	✓
URL Source:	None
Edit mode:	STANDARD

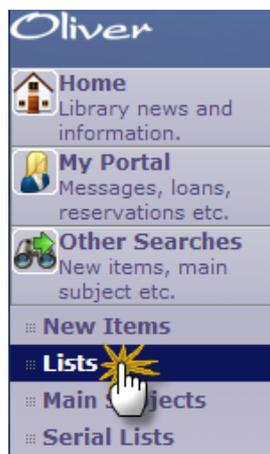
- From the resource search results screen, add the PRC titles to a Reading List via the **Manage Authorities** option in the Resources function menu

No.	Title	GMD	Author	Classification	Date
1	Aquatan	text	Park, Mac	F PAR	20
2	Harry Potter and the philosopher's stone	text	Rowling, J. K		19
3	Harry Potter and the chamber of secrets	text	Rowling, J. K		19
4	Harry Potter and the deathly hallows	text	Rowling, J. K		20
5	Harry Potter and the goblet of fire	text	Rowling, J. K		20
6	Harry Potter and the half-blood prince	text	Rowling, J. K		c2
7	Harry Potter and the Order of the Phoenix	text	Rowling, J. K		20
8	Burning for revenge	text	Marsden, John	A823.3	19

- In the **Manage Authorities** screen, leave **List** as the Authority List, enter a name for the Reading List in the Authority Term field, leave **Add** as the action and select the end date of the Reading Challenge as the Expiry Date

Results:	33 The number of resources selected by the most recent search result
Authority List:	List The authority list to manage
Authority Term:	Premier's Reading Challenge 2014 The authority term to be added to or removed from the relevant selected resources. If an authority term being added to resources does not yet exist, the new authority term will be created and then added to the resources.
Action:	<input checked="" type="radio"/> Add <input type="radio"/> Remove Whether the entered authority term should be added to or removed from the selected resources
Expiry Date:	05/09/2014 This field is only relevant if a new List is being created and added to resources. If the new List should not expire, leave this field blank. Otherwise, enter the date the new List will expire, in the format dd/MM/yyyy

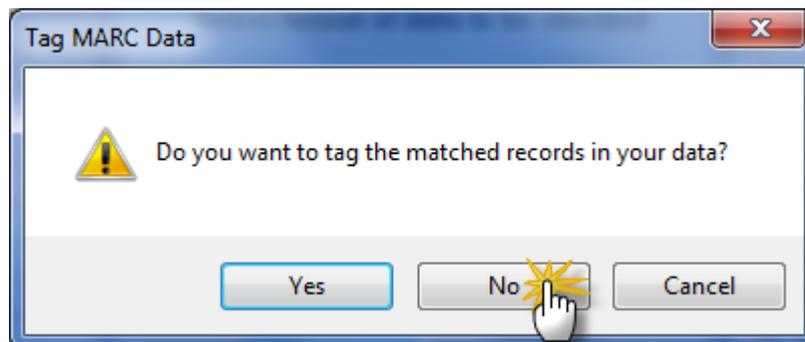
- Click **Save** to save the Reading List, which can be viewed by borrowers from the public Search interface under **Other Searches > Lists**



Removing the PRC Listmaker Data Changes from Oliver

Once the reading challenge is over, another MARC file can be generated from PRC Listmaker and imported into Oliver, so that the modified data is reset to its original state. This can only be performed if the original MARC file that was exported from Oliver has been kept. Ensure there are no files named *output.mrc* from previous comparisons in the same folder.

To remove the modified data, use the *Compare* function in PRC Listmaker on the MARC file you originally exported from Oliver, and select **No** to the question, *Do you want to tag the matched records in your data?*, as shown below:



PRC Listmaker will then create another file named *output.mrc*. This file contains the MARC data for the matching resources, but they are not tagged. By importing the MARC file back into Oliver (follow the same instructions from the previous section), the previously modified resources will be updated; the asterisk from the title will be removed, as will the reading level codes on the series.

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